



Benfield Students Remote Learning Year 7 – 9



Log on to Microsoft TEAMS with your school email. If you need your password to be re-set please email remoteteaching@benfield.newcastle.sch.uk or admin@benfield.Newcastle.sch.uk

Your work will be stored in two locations.

For your English work, please click on your English class team. For all other work click on the Year 7 tab

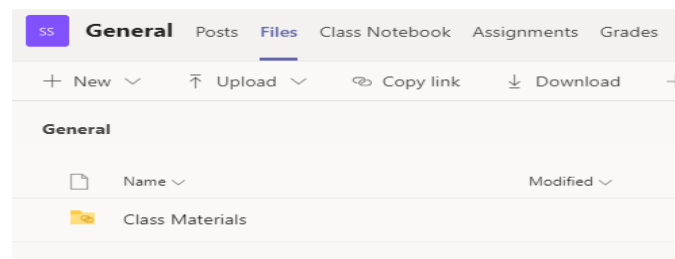
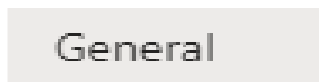


4480 – 7B – English.



4480-Year7

Go to the 'General' channel on the left hand side and then click on the 'Files' section at the top of the tool bar. Your work will be in the 'class materials' folder. There is a subject folder with all of your work



For any assistance from subject teachers during your lesson, please use the 'chat' function. This is in the individual subject channels on the left hand side under the general channel. Do not use the general channel for this function.

You should upload your work or a photo of your work into the student hand in folder at the end of the lesson. This folder is set up within the subject channel for you. Any problems you can email remoteteaching@benfield.Newcastle.sch.uk and your work will be sent to your teacher.

Any concerns with logging on please look at the resources on the school website under the Microsoft Teams tab.

https://www.benfield-school.co.uk/web/microsoft_teams